



Building Permits & Inspection Division

General Information: (916) 875-5296
www.building.saccounty.net

Full Service Center 827 7th Street, Room 102 Sacramento, CA 95814 M-F 8:30am - 4:30pm	East Area Service Center 5229 Hazel Avenue, Suite B Fair Oaks, CA 95628 M-Tu. 9:00am - 4:00pm
Bradshaw Center 9700 Goethe Road, Suite A Sacramento, CA 95827 M-F 8:30am - 4:30pm	North Area Service Center 3331 Peacekeeper Wy, Suite 100 McClellan, CA 95652 W-Th. 9:00am - 4:00pm

**COMMERCIAL & RESIDENTIAL PLUG-IN ELECTRICAL VEHICLE (PEV)
INFRASTRUCTURE PERMITTING CHECKLIST**
New Installations

Plans shall consist of the following:

Commercial: 3 sets of plans on 18"x24" to 36" x 48" sheets, or Electronic Submittal.

Residential: 3 sets of plans on 11"x17" to 36"x48" sheets, or Electronic Submittal.

Req'd General Information (required to be included on the drawings):

- Site address on all plan sheets.
- Site/lot plan drawn to scale, show all allowed parking.
- Vicinity map.

- Show protection from physical damage, per current codes.
- Electrical site plan that shows the location of PEV charging equipment.
- Location of existing service/meter panel and Utility Transformer.
- Single-line-diagram and Panel Schedule.
- Show Existing/New lighting to avoid tripping hazards from cords etc.
- Show dimension of PEV Parking Stall/Space.
- Show the location of any Hazardous Materials on site.
- PEV Charging Equipment cut-sheets for each type of unit proposed.
- Provide details that height of all controls and connectors, including cord management.
- Show that a minimum of 36" pathway is maintained at all times.
- Commercial – Show compliance with the current Accessibility Codes.
- Identify appropriate codes.
- Sacramento Municipal Utility District (SMUD) approval may be required.

- Structural calculations (if applicable).

Plan review and zone check fees must be paid upon submittal of plans.

***AKA ELECTRIC VEHICLE SUPPLY EQUIPMENT (EVSE) SUBMITTAL
LIST**

Accepted: Date _____

B.I. Initials _____