

Building Permits & Inspection Division

General Information: (916) 875-5296
<https://building.saccounty.gov/>

9700 Goethe Rd • Suite A Sacramento 95827 M-F 8:30am-4:00pm

827 7 th St • Room 102 Sacramento 95814 M-F 8:30am-4:00pm
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Accessory Dwelling Unit Submittal Requirements

STEPS:

- 1) Contact Planning sacplan@saccounty.gov regarding height, setback and other requirements
- 2) Contact Technical Resources dssgeneralinfo@saccounty.gov regarding easement locations and requirements
- 3) Contact Sacramento Area Sewer District permitservices@sacsewer.com regarding sewer connection requirements
- 4) Development fees may apply from multiple departments. Please contact each department for potential fee: Planning, Technical Resources, Building, Sac Sewer, Environmental Health for septic/well, local Fire district and local school district
- 5) Submit plan to [online portal](#) and provide the following information:

PLOT PLAN: (Minimum 11x17 paper, preferred 18x24 paper, all sheets drawn to scale, to be legible and clear)

- All lot dimensions, show plan scale, building orientation (i.e. north arrow) and lot drainage
- Location of all property lines, easements and streets
- Location of all utility lines and meters (water, sewer, electric, gas)
- Distances to property lines for all structures on property

FLOOR PLAN:

- Use of rooms (i.e. kitchen, bath, bedroom)
- All interior and exterior dimensions and sizes of all doors and windows
- Electrical receptacles, light fixtures, smoke detector and carbon monoxide locations
- Braced wall/shear wall locations, dimensions and construction types

EXTERIOR BUILDING ELEVATIONS:

- Finish materials
- Building and roof heights

FOUNDATION PLAN:

- Footing dimensions, locations and anchor bolt/hold down locations
- Under floor ventilations required, access location and size (on raised wood floor)

ROOF FRAMING: (provide one of the following)

- Conventional roof, show direction, size, length and spacing of rafters, ceiling joists, sheathing and finish materials
- Truss roof, provide layout, engineered truss calculations and truss acceptance letter
- Roof ventilation required, access location and size
- Cross sections showing framing, beams and foundation

ENGINEERING REQUIRED for vertical and lateral loads of shear walls, beams and foundation if the design is not conventional construction as defined in the CRC

TITLE 24 ENERGY compliance forms required on the plan

RESIDENTIAL FIRE SPRINKLER requirements please contact your local fire district for submittal

SOLAR design plan required with plan submittal

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