

Building Permits & Inspection Division

General Information: (916) 875-5296
<https://building.saccounty.gov/>

9700 Goethe Rd • Suite A Sacramento 95827 M-F 8:30am-4:00pm
827 7 th St • Room 102 Sacramento 95814 M-F 8:30am-4:00pm

Patio Cover, Porch or Enclosure Plan Submittal Requirements

(CBN Cases – Additional Patio Cover, Porch or Enclosure square footage)

Document Submittal List:

The below list of submittal items are **needed** to complete your project plan review. A thorough and accurate plan check cannot be performed without a complete submittal package. Lack of required items will result in a delay of your permit issuance. The plan should clearly delineate between all existing and new construction. **As-built submittal and Violations shall be proposed and drawn as NEW construction and not labeled as existing.**

- A. Drawings** Size: Minimum 11" x 17". All sheets must be drawn to scale and fully dimensioned. Plans shall be clear and legible: non-legible plans will not be accepted. **Each detached structure requires a separate permit and submittal.**

Submit drawings and supporting documents to [online portal](#) in pdf format.

Drawings to Consist of:

1. General Information Show site address, designer, scope of work and applicable codes.
2. Plot/Site Plan Show dimension to front, rear, side streets, and to proposed structure. Show location(s) of any and all other structures on the parcel, including swimming pools.
3. Architectural Plan Floor plan, roof plans, elevations, sections, other details and uses of all rooms. Provide exterior elevations.

If patio is enclosed, identify the use of all adjacent rooms, Show and identify the location, size and type of all adjacent openings, including location, size and type of emergency escape windows from adjacent sleeping rooms.
4. Structural Plan (if applicable) Provide stamped and signed plan by CA design engineer when design is not in conformance with conventional light-frame construction, or as required by the building official.

County standard design (GI-38) is available for attached lattice/solid patio covers. If building pre-engineered patio cover or enclosure, i.e. ICC or IAPMO, provide active evaluation report and hi-lighted specified accompanying plans for the patio cover or enclosure stamped and signed by CA design engineer.

B. Calculations (if required)

1. Structural Calculations Provide stamped and signed set by CA design engineer (including lateral design) when design is not in conformance with conventional light-frame construction or as required by the building official.
2. Manufactured Truss Calcs Provide stamped and signed set by CA engineer, to include the layout. Provide truss acceptance letter sealed by the licensed design professional.

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