

Manufactured Homes Permit Submittal Requirements

Types of Use:

- Primary Dwelling (first dwelling on property)
- Accessory Dwelling (second dwelling on parcel)
- Agricultural Employee Housing (temporary use allowed with approval of Planning Department with conditions).
- Medical Hardship Dwelling (temporary use allowed with approval of Planning Department with conditions)
- Construction Site Dwelling (for temporary occupancy during construction of dwelling, requires a valid dwelling permit. (Mobile to be removed as a condition of final)
- Construction Site Sales Office (commercial accessibility standards apply).
- Job Site Construction Office (needs only power pole permit if no water or sewer is hooked up).
- Commercial Coach (temp. office space, class rooms, etc. - use commercial intake sheet for necessary information)
-

Provide the following support system information:

- **Marriage Line Detail** showing spacing of piers and design weights, use RADCO approval of mobile home for statistics. This information is floor plan specific and can be obtained from the manufacturer of the home.
- **Foundation Line Drawing (“As-Built” drawing)** showing support spacing on girders and marriage line to match as built. Support spacing on girders can be found in the manufactured home builder’s installation manual. Show the location of tie downs, pad sizes, and weights carried on pads for marriage lines only.
- **Engineered Support System.** This is the product you will use to support this home. The manufacturers have prepared engineering about their products.
- **Tie Down System Engineering** is required, if tie downs are being used. They are typically required on manufactured home support systems that are not engineered as permanent foundation systems.

Provide the following documentation for your project:

- **Plot Plan** showing all structures on parcel, setbacks, and setbacks between structures. Legible plan should show location of well and septic if applicable.
- **Fire Letter.** A certificate of release from the local Fire District shall be obtained before issuance of a building permit. This form indicates any conditions required by the Fire Department.
- **School Fee Letter.** Plan review staff, who will verify the square footage of the living area in your mobile home, will provide the form which must be provided to the school district for processing.
- **Clearances from Other Departments.** Our permit office staff will route your plans to other departments for review approval or requirements.
- **HCD 433A** required form to be completed and recorded
- **Coach installation manual**

How to Apply:

- Submit drawings and supporting documents to [online portal](#) in pdf format

<https://building.saccounty.gov/>