

Building Permits & Inspection Division

General Information: (916) 875-5296
<https://building.saccounty.gov>

9700 Goethe Rd • Suite A Sacramento 95827 M-F 8:30am-4:00pm
827 7 th St • Room 102 Sacramento 95814 M-F 8:30am-4:00pm

Residential New Building or Addition Submittal Requirements

The below list of submittal items are **needed** to complete your project plan review. A thorough and accurate plan check cannot be performed without a complete submittal package. Lack of required items will result in a delay of your permit issuance. The plan should clearly delineate between all existing and new construction. **As-built submittal and Violations shall be proposed and drawn as NEW construction and not labeled as existing.**

A. Drawings All sheets must be drawn to scale and fully dimensioned. Plans shall be clear and legible: non-legible plans will not be accepted.

Submit drawings and supporting documents to [online portal](#) in pdf format.

Drawings to Consist of:

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|------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. General Information | Show site address, designer, scope of work and applicable code design |
| 2. Plot/Site Plan | Show dimension to front, rear, side streets, and to proposed structure. Show distance to street centerline. Show location(s) of any and all other structures on the parcel. Show drainage arrows for new homes, as well as plumbing, electrical and gas connections. |
| 3. T-24 Sheets | CF-1R, MF-1R |
| 4. Architectural Plan | Floor plan, roof plans, elevations, sections, other details and uses of all rooms |
| 5. Structural Plan (if applicable) | Foundation plan, floor & roof framing plans, truss calculation sheets and structural details, show size, spacing, species and grade of all framing members. Identify location and lengths of braced wall panels and detail of anchorage |
| 6. Storm Water Pollution Prevention Plan | Provide CA Green Building Standards (CAL Green) BMP requirements |

B. Calculations (if required)

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|---------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Structural Calculations | Provide stamped and signed set by CA design professional (including lateral design) when design is not in conformance with conventional light-frame construction, or as required by the building official |
| 2. Manufactured Truss Calcs | Provide stamped and signed set by CA engineer, to include the layout. Provide truss acceptance letter sealed by the licensed design professional |
| 3. Title 24 Energy Calculations | Provide forms and Mandatory Note Block (Complete Document) |
| 4. Solar Drawing | Provide for all new dwellings or ADU |

C. Other Documents (if required)

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|--------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| 1. Soils Report
(Rancho Murieta South) | Provide for new buildings when soil bearing pressure exceeds 1500 psf, or where expansive or questionable soil conditions exist |
| 2. Compaction Report | Required on all New Single Family Dwellings |
| 3. Special Inspections Forms | Only as required by project engineer or Building Official |

D. Fire District

New homes and/or ADU submit plan directly to fire district

E. Landscape Plan

Separate submittal to Planning for review