



**Building Permits & Inspection Division**

General Information: (916) 875-5296  
[www.building.saccounty.net](http://www.building.saccounty.net)

<b>Full Service Center</b> 827 7th Street, Room 102 Sacramento, CA 95814 <i>M-F 8:30am - 4:30pm</i>	<b>East Area Service Center</b> 5229 Hazel Avenue, Suite B Fair Oaks, CA 95628 <i>M-Tu. 9:00am - 4:00pm</i>
<b>Bradshaw Center</b> 9700 Goethe Road, Suite A Sacramento, CA 95827 <i>M-F 8:30am - 4:30pm</i>	<b>North Area Service Center</b> 3331 Peacekeeper Wy., Suite 100 McClellan, CA 95652 <i>W-Th. 9:00am - 4:00pm</i>

# AUTHORIZATION OF AGENT TO ACT ON PROPERTY OWNER'S BEHALF

When the Permit Application and the Owner-Builder Declaration have been executed by a person other than the property owner, prior to issuing the permit, the following shall be completed by the property owner and returned to the agency responsible for issuing the permit:

Excluding the Notice to Property Owner, the execution of which I understand is my personal responsibility, I hereby authorize the following person(s) to act as my agent(s) to apply for, sign, and file the documents necessary to obtain an Owner-Builder Permit for my project.

**Scope of Construction Project (or Description of Work):** \_\_\_\_\_  
\_\_\_\_\_

**Project Location or Address:** \_\_\_\_\_

**Name of Authorized Agent:** \_\_\_\_\_

**Address of Authorized Agent:** \_\_\_\_\_

**Phone Number of Authorized Agent:** \_\_\_\_\_

**I declare under penalty of perjury that I am the property owner for the address listed above and I personally filled out the above information and certify its accuracy.**

\_\_\_\_\_  
**Property Owner's Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Property Owner's Printed Name**